



Kwajalein Scuba Club Executive Committee Meeting Minutes

Meeting Date: 3 August 2016

Place: ARC

Time: 1900 hrs

1. Meeting Call To Order – 19:01 hrs
2. Attendance – Jim Severson, Jim Edwards, Devi Williams, Sharon Rice, José Rubio, Sam Engelhard, Tim Cullen and Michael Hayes
3. Secretary's Report
 - a. Secretary is off island; report unavailable
4. Vice President's Report
 - a. Old Business
 - i. Purchase a club dive boat
 1. July's Monthly meeting membership voted to pursue the purchase a private boat for the club
 2. A proposal was presented to the July's QOL Fund Committee's meeting to co-fund the boat's purchase
 3. QOL tabled the proposal to August's QOL meeting to determine if the community supports the joint venture
 4. USAG-KA approves the KSC purchasing a boat for club use and to bring it to the island
 5. Jim & Mike will assemble an "Fact Sheet" concerning the different parameters of the KSC Boat for members; fact sheet will be sent to all member's email address, posted on the website, Facebook and presented at the August member's meeting
5. Treasurer's Report
 - a. Old Business
 - i. Current account balances were presented
 - b. New Business
 - i. KSC CDs will expire in August and September 2016



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- ii. KSC will dissolve the CDs to avoid earning interest and thus having a negative effect on the club's non-profit status
 - iii. The cashed-out CDs will be deposited in the General Fund, Tank House Sub-fund
- 6. President's Report
 - a. Old Business
 - i. Club Video
 - 1. KSC is going to make an informative video highlighting the club's activities utilizing club member shot videos
 - 2. Mike will ask a member to be editor of the video
 - ii. Emon Beach Map
 - 1. KSC would like to design and post a map of Emon Beach highlighting the local dive sites
 - 2. The map will be posted at the Emon Beach Scuba Shack
 - 3. Mike will ask a member to design the map
 - iii. News Letter
 - 1. Mike will ask a member to see if she would like to take over as the editor of the KSC Newsletter
 - b. New Business
 - i. Club's support for DPAA
 - ii. Refund board member's annual dues
 - iii. Constitution Change – KSC Fiscal Year from 1 April – 31 march to 1 January – 31 December
- 7. Committee Chairmen's Reports
 - a. Chief Dive Supervisory
 - i. CDS is off island, no report presented
 - b. Safety & Training Officer
 - i. Old Business
 - 1. KSC Incident Report – Presented by Jim Edwards
 - c. Tank House Managers
 - i. Old Business
 - 1. Audit Complete



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- ii. New Business
 - 1. Private tank fees
 - 2. Tanks not being returned within 24 hours
 - a. 140 tanks missing last weekend
 - b. KSC will initiate a publicity program to encourage members to return tanks within 24 hours of use
 - c. Tank House staff should not exert themselves beyond normal filling efforts; if the club runs out of tanks on the weekend it runs out
- d. Environmental Officer
 - i. Old Business
 - 1. First buoys placed
 - 2. GPS locations will be provided to Webmaster for inclusion on Website
 - 3. Need more epoxy
 - ii. New Business
 - 1. Kwajalein Harbor Clean Up
 - a. 18 September – 12:30 hrs – 15:30 hrs
 - b. Will register the event as a Project Aware Effort
- e. Facilities Manager
 - i. Old Business
 - 1. Paint Adult Pool's Dip Tank – Devi will look for Service Order and send copy to Cliff
- f. Dive Locker
 - i. Old Business
 - 1. \$4800 in sales last month
 - 2. A lot of kids T-Shirts
 - ii. New Business
 - 1. New Order – Dry Fit shirts
 - 2. Rum Reggae shirts, will present to membership at monthly meeting to see if they want them, not a big seller



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3. Refreshments at next monthly meeting will be nachos
- g. Webmaster
 - i. New Business
 1. Needs information for update of event calendar
 2. EC will work on getting meeting minutes to Tim in a timely manner
 - h. Event's Coordinator
 - i. Old Business
 1. Ladies Dive - Success
 - ii. New Business
 1. Back-To-School Dive 3 Sept at 17:00 hrs
 - a. Looking for volunteers to take kids on DPVs
 - b. Scavenger hunt
 - c. Underwater shooting gallery with air guns
 2. Support the Zombie Run in October
 3. Underwater Haunted Ship – LCM near Ski Area Access
 - a. Looking for a coordinator
8. Adjourn Meeting – 20:48 hrs