



Kwajalein SCUBA Club - PSC 701 Box 587- APO, AP - 96555-0011

A. Meeting called to order:

John Pennington called the meeting to order at 7:02.

B. MEMBERS PRESENT:

1. Melissa Engelhard	2. Chelsea Engelhard
3. Sam Engelhard	4. John Pennington
5. Keith Huston	6. Tracy Pennington
7. Melissa Oliver	8. David Mathys
9. Todd Wilmot	10. Tim Roberge
11. Steve Tippetts	12. John Tippetts
13. Tommy Ryon	14. Christine deJongh
15. Matthew hess	16. Pamela Hess
17. Marissa Brown	18. Madison Greene
19. Bob Greene	20. Carrie Aljure
21. Dan Farnham	22. Gabow
23. Dianne Cooper	24. Jason Jeffries
25. Gilbert Ghearing	26. Carmel Shearer
27. Doug Rogers	28. Jim Severson
29. E. Jednacz	30. M. jednacz
31. S. paulsen	32.

C. NEW MEMBERS

Alex Thompson: Has been here for about 7 days. Needs his orientation and ready to go.

Doug Rogers: Certified Transportation Officer first meeting.

Audrey Winkler Here with husband. First meeting.

Jason Jeffries: New by 2 weeks.

D. OLD BUSINESS

- This is a constitutional change meeting. There were no submissions from the Club in general. The EC made some changes. They will go over the changes during the Secretary's report.
- The Zombie Run was a lot of fun with three SCUBA Members participating at the slip and slide. It was fun but people did get hurt.
- Pacific Club Manager: Traditionally this position has been held by someone with "fix-it" skills. There are many items that need to be completed and updated including:
 - The roof leaks
 - The AC is now inoperable in the main area
 - Some electrical outlets are dead
 - The puddle that forms on the patio are large and don't drain
 - Needs painting



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- Wood siding is falling off the deck area

E. SECRETARY REPORT

- Suggestion to accept meeting minutes as written and sent out.
- Melissa apologized that some people didn't get the information for the meeting cancelled and the rescheduled meeting. It was put up on the AFN Roller.
- Thank you to Chris Ziembra for getting an email out along with a Facebook message.
- Update on new forms and document that are available for the Club to use now:
 - New correspondence list – numbered outgoing messages for historical tracking
 - Annual calendar of responsibilities for EC and Club Activities.
 - Change of Access for Post Office so that the Treasurer and Secretary can retrieve packages and mail.
 - First Stage newsletter for October/November
 - Updated KSC Membership List (updated every Sunday)
 - 2 Letters of Notice for last investigation
 - Updated Officer List
 - Parental Waivers for Jr. Tank House members
 - Updated Release of Liability
 - Updated Membership Application
 - Package for USAG-KA to include:
 - List of Officers
 - Updated Constitution
 - Treasurer Audit
 - Meeting Minutes
 - Current Member in Good Standing List
 - Schedule of Dues, Fees, Salaries, and Wages
- Constitutional changes passed:
 - Schedule of Dues and Fees:
 - Add \$48 Nitrox Fee
 - Raised the following charges:
 - Tank Tumbling \$25
 - Strip Tank Fee \$25
 - Hydro Testing \$25
 - Annual Maintenance Fees \$15
 - Visual Inspections \$10
 - Valve Rebuild \$22
 - Salaries:
 - Verbiage: If accepting monthly wage, the position is responsible for annual dues



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- Tank House Manager: \$150 per month
- Treasurer: \$125 per month
- Secretary: \$125
- Dive Locker Manager: \$125
- Wages:
 - Tank House Manager: \$15 per hour
 - Tank Fillers: Up to \$13 per hour
 - Delete: Diver Locker Manager: \$40 per KSC Event
- Constitutional Changes(Added items in ***bold italics***):
 - Article III.B.2:
 - Added: Title Temporary (Non-Resident) Member: this membership grade is for persons visiting Kwajalein for 30 days or less. This membership terminates after 30 days. ***Temporary (Non-Resident) members expecting to stay more than 30 days will need to become a standard member with all associate fees and prorated dues.***
 - Article IV.B.2.a
 - Added: ***acting***
 - Article IV.B.7.g.1 and 2 (***changed numbering for ease of reading***)
 - Article V A.f. and g
 - Added: ***Pacific Club Manager***
 - Added: ***Web Master***
 - Article V.C.2
 - Added: ***the (replaced his)***
 - Added: ***EC (acronym used instead of complete word)***
 - Article V.C.3
 - Added: ***If there are multiple volunteers for a position, the decision is put to the general membership. If there is only one volunteer, they will be appointed to the position without prejudice.***
 - Article V.E.3.d
 - Added: ***d. NEW DIVE LOCKER OFFICER: 1) A newly appointed Dive Locker Officer shall audit the records of the outgoing Dive Locker officer and submit a detailed written report to the new Executive Council for approval.***
 - ***e. The Dive Locker Officer shall have an annual audit and inventory conducted by three KSC members and reported to the general membership.***
 - Article V.E.7.a,b, and c.
 - ***Oversees all operations at the Pacific Club***
 - ***Responsible to the EC***



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- *Develops and maintains written procedures for all pacific Club work in conjunction with the EC.*
 - Article V.E.8
 - **8. Web Master**
 - **a. Maintain and update the KSC Website**
 - Article IX.D.7
 - Added: **\$500**
 - Article XII.B.1.C
 - Added: **After the STO's report is finalized,**
 - Article XII.E.1
 - Added: **USAG-KA shall be notified of any new investigation by the KSC STO**
- F. TREASURER'S REPORT:**
1. Update total **\$86090.81**
 2. GF **\$41,691.56**
 3. TH Fund **\$12,511.79**
 4. Dive Locker **\$6,324.39**
 5. CD 229 **\$10,888.70**
 6. CD 272 **\$3,967**
 7. CD **\$10,707.37**
- G. TANK HOUSE**
1. Last Month
 - a. 462 Air
 - b. 320 Nitrox
 - c. 8,501 for the year to date.
 2. Compressors are running great.
 3. 20 tanks are back from hydro
20 tanks are ready for hydro
 4. New labels are in for the Nitrox tanks. They will be placed on the top of the tanks rather than the side of the tanks. The information that you need to fill in is still the same but a smaller area to write. Please remember to fill them out completely.
 5. Thanks for the white board notes on low tanks. Please add the tape and a note to the tanks to give Sam more information. He is unable to trouble-shoot any problems without information.
 6. Keith Huston mentioned that the air conditioners in the tank house are broken. It will take about \$2000 to fix them. Requested the \$2000 and members approved.



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H. ENVIRONMENTAL OFFICER:

1. When diving or snorkeling in the Ski boat area, be sure you use a dive flag and call prior to going in and when you get out

I. DIVE SUPERVISOR

1. Jay, Marissa, Peter, and Rob will be at the underwater turkey hunt on Monday. There will be an event shirt for everyone who participates. Prizes include turkeys, hams, and other gifts. There will be more information on Facebook.
2. The SCUBA Santa will take place on December 22.

J. DIVE LOCKER OFFICER:

1. Unable to attend today.

K. SAFETY AND TRAINING OFFICER:

1. No report.

L. EVENTS COORDINATOR

1. Turkey Hunt:
 - a. Monday, November 25, 2013
10:00 am
Emon Beach
 - b. Christmas Party
Sunday, December 8, 2013
The Vets Hall
Menu:
Filet Mignon
Potatoes
Salad
Cookies or other dessert
You can RSVP on Facebook. First come, first served on signing up. The first 100 people will have their choice of the Filet Mignon or chicken. The rest will have hamburgers. This event is for SCUBA Club members only, however, if you have a +1 or more you can reserve a space for them but will need to bring your own entrée. This event is by reservation only. For more information, please speak with Elena or Keith Huston.

M. NEW BUSINESS

- a. There will be a meeting for community activities and private organizations to get together and organize all events into one calendar. Melissa will attend on the 26th of November. If there are any events that you want put on the calendar, please let her



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know. This is an issue since many activities seem to coincide with others on the island. Example, swim meet and underwater pumpkin carving contest.

- b.** Roi-Namur is requesting assistance with funding for tanks. Roi Dolphins requested funding from the QOL to add additional tanks to their stock. QOL suggested that they come to the KSC for assistance. Roi suggests that they are running low because KSC members are coming up there to dive. They are requesting approximately \$5100 for new tanks.
- 1) A suggestion was made to offer the Dolphins a partnership by combining clubs so that they would have the benefit of a larger club. Their compressors are old and are in need of replacing or service. Their tanks are getting older as well and will need to be replaced. They currently have approximately \$15,000 in their tank house fund (general fund?) and cannot afford to get tanks.
 - 2) A suggestion was made to offer \$2100 to purchase tanks.
 - 3) A suggestion was made to offer the Dolphins approximately 18-20 tanks from our older stock for them to use in exchange for the combination to their tank house. Currently KSC members are not allowed to have the combination to the tank house on Roi. The Club passed this with the caveat that the combination must be given to KSC members.
 - 4) John Pennington is leaving in December. He has money from PADI earned through online training. He is suggesting that the money go to paying insurance and dues until it is gone. It is not to be used for anything else. This motion passed.
 - 5) WWII V ets have been approved funding to visit Kwaj for the 70th anniversary in January. Dan would like to thank the Club and stated that he would be requesting the funds offered earlier in the year. Way to go Dan!

Meeting adjourned at 9:51pm

Next Meeting will be December 11, 2013 at 7:00PM at the Pacific Club.

11/25/2013

X Melissa Engelhard

Melissa Engelhard
Secretary, Kwajalein SCUBA Club
Signed by: Melissa Engelhard