



KWAJALEIN SCUBA CLUB
P.O. BOX 1344
APO, AP 96555

KSC CLUBHOUSE USAGE AGREEMENT

The following are the terms and conditions for use of the KSC Clubhouse, i.e. Pacific Club facility for a private function not directly sponsored by the Kwajalein Scuba Club – KSC/Kwajalein Atoll International Sportfishing Club - KAISC.

Event: _____ Date of Event: _____

Event POC: _____ Usage Fee: _____

A user fee (\$25.00, \$50.00, or \$100.00**) and \$50.00 deposit is required. Deposit will be returned after all of the following conditions have been met and checked off by a member of the KSC Executive Board, or the KAISC Executive Board.

- Rental period is noon on the day of the event until noon the day after the event unless prior arrangements have been made with KSC/KAISC rep** _____
- Trash has been picked up** _____
- Trash bags have been removed from trash containers and put in the dumpster** _____
- Patio has been left clean** _____
- Kitchen has been left clean** _____
- No damage has been done to the facility** _____
- Picnic tables have been returned to original location under patio cover** _____
- All keys are returned to KSC/KAISC rep** _____
- All staples and tacks have been removed** _____

NOTE: Nails cannot be used to fasten materials(s) to facility and/or picnic tables – nails must not be put into any part of the structure for any purpose. Staples and/or tacks may be used **as long as they are removed.**

Usage Acknowledgement:

I have read and agree to the above mentioned conditions and will forfeit my deposit if these conditions are not met and signed off by a member of the KSC/KAISC Executive Board.

Monies Received: Amount _____ Date: _____

Signature, KSC/KAISC Rep.: _____

Deposit Monies returned to event POC: Amount _____ Date: _____

Signature, Event POC: _____

***KSC Clubhouse Usage Fees

\$25.00 – KSC/KAISC Members using facility strictly for private gatherings, i.e., birthday parties, graduation, etc. Facility must be rented by KSC/KAISC member for his/her private function. KSC/KAISC member may not rent facility on behalf of a non-KSC/KAISC member.

\$50.00 – Kwajalein Community members, private organizations and businesses using the facility for the purpose of sponsoring a non-profit event, i.e. club meeting, social gathering, company party, etc.

\$100.00 – Kwajalein Community members, private organizations and businesses using the facility for the purpose of generating revenue from private, company sponsored or government sponsored events.